

Kelseyville Fire Protection District
Minutes of the regular scheduled meeting of the Board of Directors
Wednesday, December 12, 2018 at 9:00 a.m.

Present: Lauenroth, Traller, Borjon, & Brookes. Bridges absent.

Meeting called to order: 9:03 a.m.

Approval of Agenda: Motion to approve made by Chairman Lauenroth. Agenda approved 4/0.

Minutes of Previous Meeting: Motion to approve made by Director Traller. Minutes approved 4/0.

Public Comment: Chaplain Herb Colt spoke about stressful situations regarding the holidays and reminded us to be mindful, respectful and supportive of one another.

Correspondence: Johnston family sent a thank you card for transporting her husband.

Audit of Bills: Motion to approve checks in the amount of \$291,865.84 made by Director Traller. Payments approved 4/0.

Director's Report: Director Traller complimented the Chief on his confidence and personal concern regarding his staff. Director Traller also asked that we all be aware of our surroundings when it comes to mountain lions. Director Traller asked if there was a way we could work on a benefits package for the IFT staff. Chief Huggins and Kristina are already trying to come up with some option regarding benefits for the IFT staff.

Fire Chief's Report:

Chief Huggins discussed the following topics:

- When KFPD is ready to hire a Prevention Officer, the proper posting and recruiting will be followed.
- KFPD was left off of the Joint Powers Agreement with the County of Lake when it was signed in October due to the fact that our response back to the County was not in time to make the first signing of the agreement. Chief will be attending the first meeting on January 14th.
- The annual audit was complete with no comments. Full report is expected in the next 2-3 months.
- The Grocery Outlet of Lakeport donated 24 turkeys to the staff.
- Jacob Fujikawa has left his position of IFT Paramedic and accepted a job with Lake County Fire as a Firefighter/Paramedic.

Volunteer/ Professional FF Report: Dave McGrath stated that the volunteers are still waiting on new gear.

On-Going Business:

Lake County Community Risk Reduction Authority Update -approved 4/0 with a motion made by Director Brookes to participate in the Lake County Community Risk Reduction Authority with all of the revisions that were presented. Once it's approved it will be placed on the County of Lake Board of Supervisors agenda for December 18th.

On-Going Business: continued:

Approved the contract for Terry Gross, ESQ Attorney at Law. Motion made by Traller. Approved 4/0.

New Business:

Discussed and Approved Resolution 1819-06 Board polled and approved 4/0 - a resolution for the Hazardous Fuel Reduction and Community Evacuation Route Project for Riviera Heights and Riviera West.

New Chairman and Vice Chairman for 2019 were elected. Brookes made the motion for John Traller to be the new chair and Traller made the motion for Dave Bojon to be the vice chairman. Approved 4/0.

Adjourned to Closed Session: 10:03 a.m.

Adjourned Closed Session to reopen public session: 10:44 a.m.

Closed Session: The Fire Chief evaluations will be summarized and Director Traller will present the final report to the Chief at the January meeting in closed session.

Meeting Adjourned: 10:46 a.m.

Minutes Submitted by: Kristina Navarro *Kristina Navarro*

Minutes Approved by: John Traller *John Traller*