

**Kelseyville Fire Protection District**  
**Minutes of the regular scheduled meeting of the Board of Directors**  
**Wednesday, January 16, 2019 at 9:00 a.m.**

**Present:** Lauenroth, Traller, Borjon, & Brookes. Bridges absent.

**Meeting called to order:** 9:00 a.m.

**Approval of Agenda:** Motion to approve made by Director Brookes. Agenda approved 4/0.

**Minutes of Previous Meeting:** Motion to approve made by Chairman Traller. Minutes approved 4/0.

**Public Comment:** None

**Correspondence:** Mrs. Turner at Riviera Elementary thank you card for field trip of kindergartners and a thank you to Scott Crawford for helping set up the sober grad fundraiser at the light parade.

**Audit of Bills:** Motion to approve checks in the amount of \$309,163.49 made by Chairman Traller. Payments approved 4/0. Director Lauenroth asked if the district could negotiate trash bill with Lake County Waste Solutions.

**Director's Report:** None

**Fire Chief's Report:**

Chief Huggins discussed the following topics:

- Calpine donated \$12,000 for volunteer turn out gear, Volunteer Pat Lynch discussed with Chief Huggins that the volunteers would be able to give \$10,000 to help supplement. Engineer Helm will be working with MES to come up with some turn out options for the volunteers.
- The JPA for the Community Risk Reduction Authority held their first meeting and discussed Board Seats, voting will take place at the next meeting on January 25<sup>th</sup>.
- The next Fire Chief's meeting is on January 23<sup>rd</sup>.
- The district is working on obtaining bids for a new IFT Ford Transit ambulance
- The District hired Firefighter/EMT Jordan Mills. Mills is currently in a paramedic class.
- Chief and Kristina met with insurance broker Jeff Michaels to discuss insurance options for the IFT staff.
- The district will undergo a risk assessment, done by our insurance company in February to review any potential hazards at the stations.
- The district safety employees will be participating in their annual physicals in February.

**Volunteer/ Professional FF Report:** Engineer Helm, Vice President of the Kelseyville Professional Firefighters Association, announced that the association is ready to open labor negotiations. The current MOU expires on June 30, 2019.

Volunteer Traller was able to run a medical aid with FF/Paramedic Mola and Engineer/Paramedic Helm were first on scene, both were very professional, Engineer/Paramedic Tinker and FF/EMT S. Malm came in from town and took over patient care. Traller stated that the staff did a great job.

**On-Going Business:** Lake County Community Risk Reduction Authority - Covered in the Fire Chief's report.

**New Business:**

- Discussed and approved Resolution 1819-07 - a resolution to cancel reserves in the amount of \$175,030 to participate in the Intergovernmental Transfer Program. Approved 4/0.
- New signature authorization sheet to reflect newly elected Chairman and Vice Chairman.

Adjourn to Closed Session: 9:30 a.m.

Adjourned Closed Session to reopen public session: 10:19 a.m.

**Closed Session:** Board discussed Fire Chief's evaluations and presented the evaluation to Chief Huggins. He will review and bring it back to the board for any questions he may have and for signatures at the February meeting.

**Meeting Adjourned:** 10:20 a.m.

Minutes Submitted by: Kristina Navarro *Kristina Navarro*

Minutes Approved by: John Traller *John Traller*

**\*\*\*An audio recording of this meeting is available upon request\*\*\***